

**HUTT CITY COUNCIL**

**TEMPORARY ROAD CLOSURES SUBCOMMITTEE**

Temporary Road Closure Subcommittee to be held in the Wainuiomata Chambers,  
Wainuiomata Library, Queen Street, Wainuiomata on  
Tuesday 24 March 2015 commencing at 5.00pm.

**ORDER PAPER**

**PUBLIC BUSINESS**

**1. APOLOGIES**

Mayor WR Wallace and Cr Branch

**2. PUBLIC COMMENT**

Generally up to 30 minutes is set aside for public comment (three minutes per speaker on items appearing on the agenda). Speakers may be asked questions on the matters they raise.

**3. CONFLICT OF INTEREST DECLARATIONS**

**4. LOWER HUTT CITY SKATEBOARD JAM - MARGARET STREET:  
PROPOSED TEMPORARY ROAD CLOSURE (15/410)**

Report No. TRC2015/1/73 by the Senior Traffic Engineer

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**5. QUESTIONS**

With reference to section 43 of Standing Orders, before putting a question a member shall endeavour to obtain the information. Questions shall be concise and in writing and handed to the Chair prior to the commencement of the meeting.

Annie Doornebosch  
**COMMITTEE ADVISOR SECRETARIAT SERVICES**

11 March 2015

File: (15/410)

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Report no: TRC2015/1/73

## Lower Hutt City Skateboard Jam - Margaret Street: Proposed Temporary Road Closure

### Purpose of Report

1. The purpose of this report is to seek the approval, as per the authorised process, for the temporary closure of a road in Hutt City.

### Recommendations

It is recommended that the Subcommittee approves the temporary road closure, for the 'Lower Hutt City Skateboard Jam' Event 2015, for Margaret Street from Queens Drive to High Street, on Saturday 18 April 2015 from 8:00am to 6:00pm, with a rain day on Sunday 19 April 2015 from 8:00am to 6:00pm, as shown in Appendix 2 to the report, subject to the conditions listed in the Proposed Temporary Road Closure Impact Report attached as Appendix 1 to the report.

### Background

2. The Central Business District Development Manager has applied to temporarily close Margaret Street from Queens Drive to High Street to traffic; on Saturday 18 April 2015 from 8:00am to 6:00pm, with a rain day on Sunday 19 April 2015 from 8:00am to 6:00pm, for the Lower Hutt Skateboard Jam Event 2015.

### City Development Support

3. The event supports the Council's Event Strategy.

### Proposal Notice

4. The public notice that Council was proposing to consider this closure was published in the Hutt News on Tuesday 10 March 2015.

### Consultation

5. No objections were received in response to the public proposal notice up to the time of preparation of this report. Any objections received after the report was prepared will be presented at the meeting.

### Traffic Impact Assessment

6. Prior Closures

The proposed closure for this event will not result in this road being closed for an aggregate of more than 31 days this year, i.e. it does not exceed the Local Government Act 1974 restriction of not more than 31 days in any year.

#### Traffic Impact

In the opinion of the Traffic Asset Manager, acting as Council's Traffic Engineer, the proposed closure, if implemented according to the plans provided, is not likely to impede traffic unreasonably.

Such events have become quite common in the City and appear to be generally well accepted by the public who acknowledge the traffic effects as a reasonable trade-off for the benefits provided by the events.

In this particular instance there should be little in the way of wider network effects because of the day of the week and the minor nature of the road involved.

The Traffic Asset Manager is of the view therefore that the proposed closure will be acceptable in terms of its traffic related effects subject to a high level of awareness being achieved through advertising and a high standard of on-street signage and traffic control at the closure points.

### Conditions of Closure

7. Subsequent to approval, the organiser will be written to with the standard conditions that will apply, being:
- The closure shall apply only to the roads for the hours as approved.
  - The applicant shall allow access for all emergency vehicles.
  - The applicant will act as directed by the Police or by officers of Council's Road Controlling Authority. A contact name and phone number for the Police is given to the applicant.
  - The applicant will be responsible for undertaking all work relating to the physical closure of roads and managing the closure.
  - The applicant will be responsible for ensuring closed roads are left in a suitably clean and tidy state following the completion of the event. A contact name and phone number for Intergroup Ltd, Council's Street Cleaning Contractor, is also given to the applicant.

### Legal Considerations

8. Approval is required from the City Development Committee or the Temporary Road Closures Subcommittee to allow for the temporary closure of roads. This will ensure that Council is complying with the requirements of the Local Government Act 1974 (Schedule 10) for the temporary closure of roads within its jurisdiction.

### Financial Considerations

9. For a community event, the cost of the public notices in the Hutt News is paid from Council budgets. For commercial events, the cost of the public notices is passed on to the appropriate event organiser. This event is a community event.

### Appendices

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**Author:** Alan Hopkinson  
Senior Traffic Engineer

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**Approved By:** Lyle Earl  
Traffic Assets Manager

## Appendix 1

# Lower Hutt City Skateboard Jam Event: Proposed Temporary Road Closure Impact Report

### 1. Description of Event

The CBD Development Manager has applied to temporarily close Margaret Street, between Queens Drive and High Street, to through traffic on Saturday 18 April 2015 from 8:00am to 6:00pm, with a rain day on Sunday 19 April 2015 from 8:00am to 6:00pm, for the Lower Hutt City Skateboard Jam event.

All businesses within the closed area have no objections to the closure.

### 2. City Promotions Division Support

The City Promotions Division has assessed the proposed event with regard to its contribution towards Council's strategies and policies. The proposed event supports the Council's events strategy and will contribute to the outcomes listed in the Long Term Plan.

### 3. Proposal Notice

The public notice that the Council was proposing to consider this closure, was published in the Hutt News on Tuesday 10 March 2015.

### 4. Consultation

No objections were received in response to the public proposal notice.

### 5. Traffic Impact Assessment

#### Prior Closures

The proposed closure for this event will not result in this road being closed for an aggregate of more than 31 days this year, i.e. it does not exceed the LGA restriction of not more than 31 days in any year.

#### Traffic Impact

In the opinion of Lyle Earl, Traffic Asset Manager, acting as Council's Traffic Engineer, the proposed closure, if implemented according to the plans provided, is not likely to impede traffic unreasonably.

In this particular instance there should be very little in the way of wider network effects because of the day of the week, Saturday with a rain day being Sunday. Previous closures of this section of Margaret Street on a weekend have had no reported traffic problems.

I am of the view therefore that the proposed closure will be acceptable in terms of its traffic related effects subject to a high level of awareness being achieved through advertising and a high standard of on street signage and traffic control at the closure points.

Lyle Earl  
Traffic Asset Manager

## 6. Conditions of Closure

Subsequent to approval, the organiser will be written to with the standard conditions that will apply, being:

- The closure shall apply only to the roads for the hours as approved.
- The applicant shall allow access for all emergency vehicles.
- The applicant will act as directed by the Police or by officers of the Road Controlling Authority (HCC). A contact name and phone number for the Police is given to the applicant.
- The applicant will be responsible for undertaking all work relating to the physical closure of roads and managing the closure.
- The applicant will be responsible for ensuring closed roads are left in a suitable clean and tidy state following the completion of the event. A contact name and phone number for Intergroup Ltd, Council's Street Cleaning Contractor, is also given to the applicant.

## 7. Appendices

Appendix 2: Plan of the Proposed Road Closure Area, Margaret Street, Lower Hutt City Skateboard Jam Event

Author: Alan Hopkinson, Senior Traffic Engineer

Reviewed by: Carla Steed, City Events Manager

Approved by: Lyle Earl, Traffic Asset Manager

