

HUTT CITY COUNCIL

TEMPORARY ROAD CLOSURES SUBCOMMITTEE

Temporary Road Closures Subcommittee Extraordinary Meeting to be held in the
Matiu Meeting Room, Ground Floor, Hutt City Council, 531 High Street, Lower Hutt

on

Thursday 5 March 2015 commencing at 10.00am.

ORDER PAPER

PUBLIC BUSINESS

1. APOLOGIES

Cr Branch and Mr M Reid.

2. PUBLIC COMMENT

Generally up to 30 minutes is set aside for public comment (three minutes per speaker on items appearing on the agenda). Speakers may be asked questions on the matters they raise.

3. CONFLICT OF INTEREST DECLARATIONS

**4. BIG DAY DOWSE EVENT 2015 - LAINGS ROAD: PROPOSED
TEMPORARY ROAD CLOSURE (15/291)**

Report No. TRC2015/1/68 by the Senior Traffic Engineer

2

5. QUESTIONS

With reference to section 43 of Standing Orders, before putting a question a member shall endeavour to obtain the information. Questions shall be concise and in writing and handed to the Chair prior to the commencement of the meeting.



Temporary Road Closures Subcommittee

20 February 2015

File: (15/291)

Report no: TRC2015/1/68

Big Day Dowse Event 2015 – Laings Road: Proposed Temporary Road Closure

Purpose of Report

1. The purpose of this report is to seek the approval, as per the authorised process, for the temporary closure of a road in Hutt City.

Recommendations

That the Subcommittee approves the temporary road closure for the 'Big Day Dowse' Event 2015 for Laings Road from Knights Road to Myrtle Street, and the Dowse Carpark, on Sunday 22 March 2015, from 9.00am to 7.00pm as shown in Appendix 2 to the report, subject to the conditions listed in the Proposed Temporary Road Closure Impact report attached as Appendix 1 to the report.

Description of Event

2. The Leisure Active Division has applied to temporarily close Laings Road from Knights Road to Myrtle Street and the Dowse Carpark to traffic; on Sunday 22 March 2015 from 9:00am to 7:00pm for the Big Day Dowse Event 2015.
3. The Dowse and The Hutt City i-Site Visitor Information Centre have been consulted on the closure and they have no objections to it.

Leisure Active Business Unit Support

4. The event supports the Council's Event Strategy.

Proposal Notice

5. The public notice that Council was proposing to consider this closure, was published in The Hutt News on Tuesday 10 February 2015.

Consultation

6. No objections were received in response to the public proposal notice.

Traffic Impact Assessment

7. Prior Closures

The proposed closure for this event will not result in this road being closed for an aggregate of more than 31 days this year, i.e. it does not exceed the Local Government Act 1974 restriction of not more than 31 days in any year.

Traffic Impact

In the opinion of the Traffic Asset Manager, acting as Council's Traffic Engineer, the proposed closure, if implemented according to the plans provided, is not likely to impede traffic unreasonably.

Such events have become quite common in the city and appear to be generally well accepted by the public who acknowledge the traffic effects as a reasonable trade-off for the benefits provided by the events.

In this particular instance there should be little in the way of wider network effects because of the day of the week and the minor nature of the road involved.

The Traffic Asset Manager is of the view therefore that the proposed closure will be acceptable in terms of its traffic related effects subject to a high level of awareness being achieved through advertising and a high standard of on street signage and traffic control at the closure points.

Conditions of Closure

8. Subsequent to approval the organiser will be written to with the standard conditions that will apply, being:
- The closure shall apply only to the roads for the hours as approved.
 - The applicant shall allow access for all emergency vehicles.
 - The applicant will act as directed by The Police or by officers of Council's Road Controlling Authority. A contact name and phone number for the Police is given to the applicant.
 - The applicant will be responsible for undertaking all work relating to the physical closure of roads and managing the closure.
 - The applicant will be responsible for ensuring closed roads are left in a suitably clean and tidy state following the completion of the event. A contact name and phone number for Intergroup Ltd, Council's Street Cleaning Contractor, is also given to the applicant.
 - No stalls or displays are to be erected on the footpath in front of the Visitor Information Centre.

Legal Considerations

9. Approval is required from the City Development Committee or the Temporary Road Closures Subcommittee to allow for the temporary closure of roads. This will ensure that Council is complying with the requirements of the Local Government Act 1974 (Schedule 10) for the temporary closure of roads with its jurisdiction.

Financial Considerations

10. For a community event, the cost of the public notices in the Hutt News is paid from Council budgets. For commercial events, the cost of the public notices is passed onto the appropriate event organiser. This event is a community event.

Appendices

No.	Title	Page
1	Big Day Dowse Event 2015 Laings Rd Road Closure Impact Report	5
2	Plan of Proposed Road Closure Area, Big Day Dowse	7

Author: Alan Hopkinson
Senior Traffic Engineer

Reviewed By: Lyle Earl
Traffic Assets Manager

Approved By: Ron Muir
Divisional Manager, Road and Traffic

Big Day Dowse: Proposed Temporary Road Closure Impact Report

1. Description of Event

The City Events Coordinator has applied to temporarily close Laings Road, between Knights Road and Myrtle Street, to through traffic on Sunday 22 March 2015 from 9:00am to 7:00pm for the Big Day Dowse event.

All businesses within the closed area have no objections to the closure.

2. City Promotions Division Support

The City Promotions Division has assessed the proposed event with regard to its contribution towards Council's strategies and policies. The proposed event supports the Council's events strategy and will contribute to the outcomes listed in the Long Term Plan.

3. Proposal Notice

The public notice that the Council was proposing to consider this closure, was published in the Hutt News on Tuesday 10 February 2015.

4. Consultation

No objections were received in response to the public proposal notice.

5. Traffic Impact Assessment

Prior Closures

The proposed closure for this event will not result in this road being closed for an aggregate of more than 31 days this year, i.e. it does not exceed the LGA restriction of not more than 31 days in any year.

Traffic Impact

In the opinion of Lyle Earl, Traffic Asset Manager, acting as Council's Traffic Engineer, the proposed closure, if implemented according to the plans provided, is not likely to impede traffic unreasonably.

In this particular instance there should be very little in the way of wider network effects because of the day of the week, Sunday. Previous closures of this section of Laings Road on a weekend have had no reported traffic problems.

I am of the view therefore that the proposed closure will be acceptable in terms of its traffic related effects subject to a high level of awareness being achieved through advertising and a high standard of on street signage and traffic control at the closure points.

Lyle Earl
Traffic Asset Manager

6. Conditions of Closure

Subsequent to approval, the organiser will be written to with the standard conditions that will apply, being:

- The closure shall apply only to the roads for the hours as approved.
- The applicant shall allow access for all emergency vehicles.
- The applicant will act as directed by the Police or by officers of the Road Controlling Authority (HCC). A contact name and phone number for the Police is given to the applicant.
- The applicant will be responsible for undertaking all work relating to the physical closure of roads and managing the closure.
- The applicant will be responsible for ensuring closed roads are left in a suitable clean and tidy state following the completion of the event. A contact name and phone number for Intergroup Ltd, Council's Street Cleaning Contractor, is also given to the applicant.
- No Stalls or displays are to be erected on the footpath in front of the Visitor Information Centre.

7. Appendices

Appendix 2: Plan of the Proposed Road Closure Area, Laings Road, Big Day Dowse

Author: Alan Hopkinson, Senior Traffic Engineer

Reviewed by: Rebecca Travers, City Events Coordinator

Approved by: Lyle Earl, Traffic Asset Manager

